

# OLDHAM COUNTY SCHOOLS ILLNESS OUTBREAK RESPONSE PLAN

	Communication	Campus Access	Educational Delivery	Co-curricular program	Community /Events/Field Trips/Travel	Personnel	Emergency Care	School Provided Transport	School Operations/Food Service
<p><b>GREEN ZONE</b></p> <p>Universal Precautions are implemented/Standard protocol</p>	<p>Information posted on District Web Site.</p> <p>District Health Office to stay in contact w/ Local Public Health Officials.</p> <p>-In-class instruction to ensure students understand protocol and proper hygiene.</p> <p>-Contact parents of absent students to see why they are not at school.</p>	<p>Normal School Policy.</p>	<p>Regular School Program.</p>	<p>All regular scheduled activities allowed.</p>	<p>Field Trips per normal school policy.</p>	<p>Normal working condition for all school employees.</p> <p>-Encourage sick staff/students to stay home for at least 24 hours after no longer having fever or signs of a fever w/out the use of fever-reducing medicine.</p>	<p>Normal School Protocol Universal Precautions.</p> <p>-Separate students who are running fevers or showing other signs of contagious illness from others.</p> <p>-Sanitize the area where the student was after the student leaves.</p> <p>-Encourage sick staff/students to stay home for at least 24 hours after no longer having fever or signs of a fever w/out the use of fever-reducing medicine.</p>	<p>Regular School Transportation.</p>	<p>Regular School Cleaning.</p> <p>-Universal Precautions.</p> <p>-School Nurses to encourage &amp; educate students/staff to use proper <u>hand washing with soap and water (preferred method over hand sanitizer)</u> &amp; cough/sneeze covering etiquette at all times &amp; throughout the day.</p> <p>-Hand Sanitizer in classroom.</p>
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<p><b>YELLOW ZONE</b></p> <p>-Flu/illnesses case/s reported to school</p> <p>-Use State of Kentucky Attendance Codes to track flu absences</p>	<p>-Use website to provide information.</p> <p>-Letters/newsletters sent home electronically.</p> <p>-Possible Messenger Call to parents.</p> <p>PARENTS – are asked to notify their child’s school immediately if they have been officially diagnosed by physician with ANY/ALL strains of flu and other illness.</p> <p>District Health Office to stay in contact w/ Local Public Health Officials.</p> <p>-In-class instruction to ensure students understand protocol and proper hygiene.</p>	<p>-Access to campus per normal school policy, however;</p> <p>-Attendance monitored by administration to determine if school needs to move to RED, which means one or more schools may close for short duration.</p> <p>Absenteeism (At or below 87%- Notify Central Office).</p>	<p>-Regular school program.</p> <p>-Eliminate to the extent possible: Discourage sharing of items between students, individual school supplies- crayons, scissors, pencils, water bottles, etc.</p> <p>-Do not arrange student desks w/ student facing student or any group arrangement w/ student facing student.</p> <p>-Daily homework can be provided by teachers for any students staying at home with confirmed illness.</p>	<p>-All regularly scheduled activities allowed at the discretion of school/district administration.</p>	<p>-Field trips and assemblies allowed at discretion of school/district administration.</p>	<p>-Consider adjusting custodians schedule for thorough cleaning.</p> <p>-All school employees returning from confirmed flu to monitor their own health for 10 days &amp; report any concerns to school nurse or their health care provider.</p> <p>-Inform staff that the flu/illness is within district.</p> <p>-Encourage sick staff/students to stay home for at least 24 hours after no longer having fever or signs of a fever w/out the use of fever-reducing medicine.</p>	<p>-Exclude from school when temperature reaches 100.0F or above.</p> <p>School Nurses –Isolate child as much as possible while waiting for parent; areas cleaned after student leaves.</p> <p>Encourage hand washing and healthy living.</p> <p>-Separate students who are running fevers or showing other signs of contagious illness from others.</p> <p>-Sanitize the area where the student was after the student leaves.</p> <p>-Encourage sick staff/students to stay home for at least 24 hours after no longer having fever or signs of a fever w/out the use of fever-reducing medicine.</p>	<p>-All bus routes run as usual.</p> <p>Transportation Director provides additional measures from plan to Drivers.</p> <p>-Bus access may be denied for those with fever and flu-like symptoms.</p> <p>Weather permitting windows may be opened for ventilation.</p>	<p><u>Cleaning:</u></p> <p>- Wash desks during school day using district approved cleaning product – (See plan in AR for additional cleaning measures).</p> <p>-Use any disinfectant spray when students are out of room.</p> <p>-Teachers spot clean desks if notice student w/ persistent coughing/sneezing.</p> <p>-Additional surfaces- Keyboards, Doors, Phones, Faucets, Light Switches.</p> <p>-Continual disinfecting throughout day.</p> <p>-Hand Washing/Hand Sanitizers.</p> <p>-Kitchen-Wipe down key pads w/ sanitizer.</p> <p>-School Nurses continue to encourage &amp; educate students/staff to use proper <u>hand washing with soap and water (preferred method over hand sanitizer)</u> &amp; cough/sneeze covering etiquette at all times &amp; throughout the day.</p> <p>-Discontinue Share Tables.</p>

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<p><b>RED ZONE</b></p> <p><i>Significant amount of flu/illness cases reported on many students/staff absent with flu-like symptoms. It is expected that schools <u>not</u> stay on "red" for very long (one to three days) because either the situation will improve or school will be closed)</i></p> <p><b>-Schools may be closed upon recommendation of local and state public health officials along with superintendent</b></p>	<p>IC Messenger, written communication and/or web page may be used as determined by Superintendent.</p> <p>-Updates to community on status flu &amp; impact on school program.</p> <p>-In-class instruction to ensure students understand protocol and proper hygiene.</p> <p>-Absenteeism monitored by district administration.</p> <p>-Contact parents of absent students to see why they are not at school.</p> <p>District Health Office to stay in contact w/ Local Public Health Officials.</p>	<p>-School open to staff, students, parents. Anyone else, by appointment only to minimize visitors.</p> <p>Visitors w/ previous appointment (speakers, school pictures, etc.) report to office.</p> <p>Office notifies visitors of flu and flu-like illnesses in school district.</p> <p>May ask visitor to reschedule or take precautionary measures.</p> <p>-Non-essential visitors may be prohibited.</p>	<p>- It will be difficult to teach new content and move on with instruction if a large portion of students are absent. Encourage teachers to review content or do extensions in learning. Activities done on these days should continue to have educational value.</p> <p>-Stop intentional sharing of items.</p> <p>-Do not arrange student desks w/ student facing student or any group arrangement w/ student facing student.</p> <p>-Eliminate group assemblies and large gathering of students.</p> <p>-Daily homework provided by teachers for any student staying at home due to medical necessity.</p> <p>-For school closure, home instruction may be provided through a variety of means.</p>	<p>-All school and district events- postponement or cancellation - As directed by School Superintendent.</p>	<p>-All school/district events &amp; co-curricular programs- postponement or cancellation - As directed by central office personnel or School Superintendent.</p>	<p>-Staff may be asked to do a variety of jobs/tasks outside of the norm of a typical school day. Normal job duties may be reduced or suspended temporarily during this stage.</p> <p>Staff/Parents/Students assess temperature- If fever and other flu-like symptoms stay home.</p> <p>-If a staff person is not comfortable being at school due to a legitimate health reason (e.g., pregnant, compromised health), allow the staff person the option of staying home, taking a sick day.</p> <p>-Inform subs if you have widespread illness in your building.</p> <p>-Sick staff/students to stay home for at least 24 hours after no longer having fever or signs of a fever w/out the use of fever-reducing medicine.</p> <p>-Utilize district personnel plan for possible staff shortages.</p>	<p>- School Nurses- May use mask.</p> <p>-Depending on type of illness, physician note may be required to return to school/work.</p> <p>-If fever and other illness symptoms, individual must return to home ASAP.</p> <p>--Separate students who are running fevers or showing other signs of contagious illness from others.</p> <p>-Sanitize the area where the student was after the student leaves.</p> <p>-Sick staff/students to stay home for at least 24 hours after no longer having fever or signs of a fever w/out the use of fever-reducing medicine.</p>	<p>-All bus routes run as usual.</p> <p>-Continue w/ steps in Yellow Stage.</p> <p>-Bus access may be denied for those with fever and flu-like symptoms.</p>	<p><u>Custodian &amp; staff cleaning sick areas:</u></p> <p>-May use masks.</p> <p>-All food service workers must wear gloves/may wear mask.</p> <p>-Use any disinfectant spray when students are out of room.</p> <p>-Teachers spot clean desks if notice student w/ persistent coughing/sneezing.</p> <p>-Additional surfaces- Keyboards, Doors, Phones, Faucets, Light Switches.</p> <p>-Continual disinfecting throughout day.</p> <p>-Hand Washing/Hand Sanitizers.</p> <p>-Kitchen-Wipe down key pads w/ sanitizer.</p> <p>-Water fountains and door knobs cleaned regularly.</p> <p>-Weather permitting, it is helpful to give students fresh air during this stage.</p> <p>-School Nurses continue to encourage &amp; educate students/staff to use proper <u>hand washing with soap and water (preferred method over hand sanitizer)</u> &amp; cough/sneeze covering etiquette at all times &amp; throughout the day.</p> <p>-Discontinue Share Tables.</p>