OLDHAM COUNTY BOARD OF EDUCATION POLICY

RULES AND REGULATIONS GOVERNING INSPECTION OF PUBLIC RECORDS 2020

Relates to 2020-AR; 2020-F

Pursuant to KRS 61.870 to 61.844, the public is notified that, as provided herein, the public records of the above named board of education are open for inspection by any person upon written application to the Superintendent, official custodian of the public records, of the Oldham County Board of Education whose address is 6165 W. Highway 146, Crestwood, KY 40014 from 8:00 a.m. to 4:30 p.m., Monday through Friday, each week, except holidays. Application forms for the inspection of the public records of this school district will be furnished on request to any person by an employee in this office. Assistance in completing the application form will be provided by an employee on request.

Applicants for the inspection of public records shall be advised of the availability of the records requested for inspection, and shall be notified in writing not later than three (3) working days after receipt of an application for inspection of any reason the records requested are not available for public inspection.

Copies of written materials in the public records of this school district shall be furnished to any person requesting them on payment of a fee of ten (10) cents per page; copies of non-written records (photographs, maps, material stored in computer files or libraries, etc.) shall be furnished on request, on payment of a charge equal to the actual cost of producing copies of such records by the most economic process not likely to damage or alter the record.

Adopted Oldham County Board of Education May 21, 2007