

OCMS Extended School Services Policy/Plan

2014-2015

Premise: Oldham County Middle School is dedicated to doing “Whatever It Takes” to help students succeed in school. Per this commitment, we continuously monitor the progress of our students through various means of assessment. From these assessments, we target those students who are struggling and make specific plans to address those needs. We offer three areas outside of the regular school day (ESS) to try and meet the students where they are academically at that point in time. Some students need ESS only once or twice, while others may need longer periods to adequately address their needs.

Description:

- **AFTER SCHOOL:** *Targeted ESS* is available to a select group of students for one hour after school (3:45-4:45) two days per week. Primarily, Mondays and Wednesdays are the targeted days as these are the days where OCMS provides transportation home. Teachers identify students who are currently struggling in their class or score at a certain percentile on their standard assessment and ask permission from their parents if they can attend a targeted ESS class. There is also another level of ESS that operates on an as needed basis (as needed by the teacher or by the student). If a teacher needs some students to stay for ESS, they will make a phone call to parents to gain permission. This referral for ESS can be for as short as a one-time stay (to clarify a certain skill or concept) or as long as needed to help the student succeed. This process allows for the fluidity that we feel is important and for access by any student, not just the small group selected for a period of weeks.
- **SATURDAY SCHOOL:** This is a two hour period on Saturday (10:00am-12:00pm) where students can attend to receive extra help on any subject. Students are targeted for various reasons of performance and is an option that some parents prefer as opposed to after school.
- **SUMMER SCHOOL:** This is designed to offer students the opportunity to complete failed work from the course of the school year. Summer School is generally 3 weeks during the summer for three hours each day. This is a total of 45 hours. If a student were to finish their work and receive a passing grade before those weeks, they are allowed to exit early. In some cases, students may not finish the work required in the 3 weeks and sign a contract to complete the remaining work by a certain time.
- **INTERCESSION:** Occasionally, OCMS provides a few days during the school calendar weekly breaks throughout the year (Fall Break, Christmas Break, Spring Break, etc.) Students who are struggling to pass a certain class are invited to attend. Transportation is not provided, but a teacher will be present to assist anyone who needs the extra help or in some cases extra time to work.

Monitoring Program:

OCMS teachers will continuously monitor the progress of their students from the aspect of data collection. OCMS administration will receive periodic updates from their teachers on the progress of the students and how the programming in the ESS sessions are progressing. These updates will come via written evaluations by each ESS teacher noting the success, or lack of success with the selected students. Each ESS class and teacher is unique to itself, therefore a standard evaluation process will not be dictated at this time. If need arises for a more standard process, one will be created by the school based committee.

Appeal process:

Attendance in ESS is not mandatory. As a parent, you may: 1) Request a meeting with your child’s teacher, principal, and/or ESS coordinator. 2) Appeal decisions in regards to the ESS referral. 3) Send a request in writing to the school principal.